

Membership Terms and Conditions

- By submitting an application to join the association, you are agreeing to the Articles of Association and accompanying Rules. (both of which are viewable on the CPA website). You also accept the Privacy Policies.
- The application process usually has a three-week turnaround time. During this time, you will be treated as a provisional member, with no voting or member privileges being bestowed.
- If you do not receive confirmation within three weeks please ring the CPA office on 0118 987 3345.
- By submitting your membership application, and when your membership is accepted, you shall be liable for the membership fee. Whilst your employer may pay it, you are liable for such payments.
- The date of joining is when we write to confirm acceptance. But you will not be eligible to vote or take up member privileges until your membership is paid in full. All subscriptions shall be paid by cheque or BACS
- The membership year is 1 January to 31 December.
- Any person joining the CPA or paying their annual subscription after 1 August will not be eligible to take part in the Board elections for that year.
- Prospective members joining after 10 October will be invited to become members from 1 January, effectively providing a 14-and-a-half-month membership year.
- By joining the CPA, you form a contractual relationship with the Association. In respect of GDPR regulations, we are holding and processing data lawfully using the contractual basis (GDPR Article 6). It is your responsibility to advise of any errors, omissions and updates required to maintain contact with you. This includes ensuring the internet service provider and company IT servers allow the delivery of such communications (so make sure CPA emails are not spammed, blacklisted, junked or quarantined). You may also need to ensure you do not personally set up junk setting within your email software. The CPA shall provide the following services to members; member services, communicating CPO and CPA news as we deem appropriate.
- We endorse this fundamental principle, but its incongruous for a member to be forgotten. To do so means we cannot provide membership services. Therefore, if a member exercises this right, we will process this request as a cancellation of membership.
- Anyone retiring part way through the year of membership will not be entitled to any refund for unused membership.